



Health Services
LOS ANGELES COUNTY

January 8, 2015

**Los Angeles County
Board of Supervisors**

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

Sheila Kuehl
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

TO: Supervisor Michael Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM:  Mitchell H. Katz, M.D.
Director



**SUBJECT: NOTIFICATION OF DEPARTMENT OF HEALTH SERVICES'
USE OF DELEGATED AUTHORITY TO EXECUTE
AMENDMENTS TO EXTEND THE TERM OF TWO CHILD
CARE OPERATOR SERVICES AGREEMENTS**

Mitchell H. Katz, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Medical Officer

Christina R. Ghaly, M.D.
Deputy Director, Strategy and Operations

This is to advise the Board that the Department of Health Services (DHS) has exercised its delegated authority, approved by the Board on November 26, 2013 (attached), authorizing the Director of Health Services or his designee, to execute amendments to the Child Care Center Operator Services Agreements with Child Development Consortium Los Angeles (CDCLA) and Knowledge Universe Education, LLC (KU) to extend the term on a month-to-month basis through June 30, 2015, subject to review and approval by County Counsel and notification to the Board and the Chief Executive Office.

The month-to-month extension of the Agreements will allow CDCLA and KU to continue use of space in County facilities to provide child care operator services at LAC+USC Medical Center and Olive View-UCLA Medical Center, and H. Claude Hudson Comprehensive Health Center, Harbor-UCLA Medical Center and Rancho Los Amigos National Rehabilitation Center, respectively, for the period January 1, 2015 through June 30, 2015. All of the terms and conditions during the extension period remain unchanged.

County Counsel has reviewed and approved the amendments as to form. If you have any questions or require additional information please let me know.

MHK:ls

Enclosures (1)

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

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www.dhs.lacounty.gov

*To ensure access to high-quality,
patient-centered, cost-effective
healthcare to Los Angeles County
residents through direct services
at DHS facilities and through
collaboration with community
and university partners*



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November 19, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AMENDMENTS TO CHILD CARE CENTER OPERATOR
SERVICES AGREEMENTS
(SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5)
(3 VOTES)**

SUBJECT

Request approval to extend two Child Care Center Operator Services
Agreements for the continued provision of infant and child care services to
children of County employees and the community at designated County
facilities.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Director of Health Services (Director), or his designee, to execute Amendment No. 2 to Child Care Center Operator Services (CCCOS) Agreement No. H-703397 with Child Development Consortium of Los Angeles (CDCLA), effective upon execution by both parties, to extend the term for one year, for the period January 1, 2014 through December 31, 2014, with an option to further extend the term for up to six additional months on a month-to-month basis, for the continued provision of infant and child care services to children of County employees and the community at LAC+USC Medical Center and Olive View-UCLA Medical Center, with no net County cost.
2. Authorize the Director or his designees, to execute Amendment No. 3 to CCCOS Agreement No. H-703405 with Knowledge Universe Education, LLC

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 November 26, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

(KU), effective upon execution by both parties to extend the term for one year for the period January 1, 2014 through December 31, 2014, with option to further extend the term for up to six additional months on a month-to-month basis, for the continued provision of infant child care services to children of County employees and the community at Harbor-UCLA Medical Center, H. Claude Hudson Comprehensive Health Center, and Rancho Los Amigos National Rehabilitation Center, with no net County cost.

3. Delegate authority to the Director, or his designee, to execute future Amendments to the Agreements, to: (1) extend the term for up to six additional months, on a month-to-month basis, subject to prior review and approval by County Counsel and with notification to the Board and Chief Executive Office; and, (2) add, delete and/or change provisions as maybe required by law or Board policy, or other non-substantive terms and conditions in the Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the first two recommendations, will allow the Director to execute two amendments, substantially similar to Exhibits I and II, to extend the term of two Agreements that are scheduled to expire December 31, 2013. The extension of these Agreements are needed to facilitate the on-going access to high quality, affordable and conveniently located child care services to County employees and the community at large, with priority given to County employees. The extension will also provide the County the time to assess future needs associated for this service and to issue a solicitation in 2014, if necessary.

Approval of the third recommendation will allow the Director to exercise the option to extend the term of the Agreements for up to an additional six months, on a month-to-month basis through June 30, 2015. This is requested in the event of any delay in completing the solicitation process and to enable the successful Contractor to fully implement the services without a lapse in child care services to families. Approval of this recommendation will also allow the Director to add, delete and/or change provisions as may be required by law or Board policy or other non-substantive terms and conditions in the Agreement.

FISCAL IMPACT/FINANCING

Approval of the recommended actions will have no fiscal impact on DHS. The child care centers are self-supporting with fees paid by the parents of the children enrolled at the centers. The County provides in-kind costs for rent free space, space support services, and other support services to the Contractors. In return, the Contractors provide affordable and conveniently located child care for County employees and the community.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Board approved the Agreements with CDCLA and KU (formerly known as Knowledge Learning Corporation) on July 8, 2008, for the provision of infant and child care operator services for the period of August 1, 2008 through June 30, 2013. Subsequently, under delegated authority, the Agreements were amended to extend the term through December 31, 2013.

The proposed Amendment also adds the Board of Supervisors' required provisions, including the most recent provisions, e.g., Contractor's Warranty of Compliance with County's Defaulted Property Tax Reduction Program and updates the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as legally required.

The Agreements may be terminated for convenience by the County upon ninety (90) calendar days with prior written notice.

County Counsel has approved Exhibits I and II, as to form.

CONTRACTING PROCESS

The current Agreements were awarded as a result of a competitive solicitation process. DHS is in the process of assessing the future needs associated with the services and plans to release a new solicitation in 2014.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will continue to facilitate access to affordable and conveniently located child care for County employees and the community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is fluid and cursive, with the first name "Mitchell" written in a larger, more prominent script than the last name "Katz".

Mitchell H. Katz, M.D.

Director

MHK:ls

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors